

# Online Admissions Application HELP SHEET for Limavady Grammar School



LIMAVADY  
GRAMMAR SCHOOL

Please make sure that you refer to the full Admissions Criteria for Limavady Grammar School (found [here](#)) before completing the online admission form. **You do not need to upload this page.**

#	Criterion	What you must do	<input checked="" type="checkbox"/>
When you choose Limavady Grammar School as your preference, a (free text) window will appear allowing you to enter and upload all the evidence required to make an application.			
1	Children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the School before any child not so resident	Please ensure that your address is entered accurately in the space provided	<input type="checkbox"/>
2	Children who have taken the Common Entrance Assessment (CEA) provided by AQE. The AQE candidate number and score must be entered on the online application.	<ul style="list-style-type: none"> <li>In the free text window, type the sentence 'This meets criterion 2: My child, <i>name of child</i>, was entered for AQE and his/her registration number is <i>number</i> they achieved a score of <i>score</i>'</li> <li>Upload a clear photograph/scan of your child's AQE Statement of Results and name it as criterion 2</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>
2	If applicable Children who meet the criteria to be considered eligible for Special Circumstances(SC)/Special provisions(SP)	See Admissions Criteria for further details <ul style="list-style-type: none"> <li>Complete Form SC22, obtainable from the AQE website</li> <li>State the precise reason why you believe your child is eligible for Consideration under Special Provisions/Special Circumstances</li> <li><b>upload it with appropriate evidence</b> with the Transfer Application</li> <li>Enter criterion 2 SC/SP into the free text window and explain that you have uploaded evidence</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
a	A child with a sibling <sup>*1</sup> currently enrolled at the School at date of application	Please enter the following into the free text window on the online application. <ul style="list-style-type: none"> <li>'This meets criterion a' <i>followed by</i></li> <li>full name and</li> <li>form class</li> </ul> <b>of all siblings currently attending Limavady Grammar School,</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b	A child who is the eldest child <sup>*2</sup> in the family	In the free text window, please supply details with the label 'Criterion b' Upload proof of eldest child as per the Admissions criteria.	<input type="checkbox"/>
c	Oldest pupils first (established by date of birth as entered on the Register of Births or the Adopted Children's Register);	Please ensure that your child's Date of Birth has been entered accurately	<input type="checkbox"/>

**\*1 Sibling** – defined as 'child of the family'.

This covers children fostered, adopted or half-brothers and sisters and orphaned cousins being brought up within a family.

**\*2 Eldest child** – defined as:

"children who at the date of their application, are the eldest child of the family as evidenced by date of birth. This wording covers "only" children and is also intended to treat twins (or other multiples) as joint eldest.

In circumstances where a family has not had the opportunity to have the eldest child already and currently enrolled in the School by reason of an older sibling being unable to attend a mainstream school but who attended a Special School, then for the purposes of this criterion the eldest child shall be deemed by the Board of Governors to be the Child next eligible to apply for admission to the school".