

Online Admissions Application HELP SHEET

for Limavady Grammar School

Please make sure that you refer to the full Admissions Criteria for Limavady Grammar School (found [here](#)) before completing the online admission form.
You do not need to upload this page.

#	CRITERION	WHAT YOU MUST DO	✓
When you choose Limavady Grammar School as your preference, a (free text) window will appear allowing you to enter and upload all the evidence required to make an application.			
1	Children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the School before any child not so resident	Please ensure that the full address, (including postal code) of the child's residence is entered accurately in the space provided	<input type="checkbox"/>
2a	Those applicants who were entered for the Common Entrance Assessment (CEA) provided by AQE. The AQE candidate number must be entered on the online application.	<ul style="list-style-type: none"> In the free text window, type the sentence 'This meets criterion 2a: My child, <i>name of child</i>, was entered for AQE and his/her registration number is <i>number</i>' If you still have it, upload a clear photograph of your child's AQE registration card or letter and name it as criterion 2a 	<input type="checkbox"/>
2b	Children who were not entered for the CEA, because they would have been entitled to apply for Special Provisions as set out below, will also be considered.	<p>Special Provisions will only apply to children who have not entered for the CEA because they took up residence in Northern Ireland after 9 October 2020 or received more than half of their primary education outside Northern Ireland. If this applies to your child then you must, by 16 March 2021:</p> <ul style="list-style-type: none"> complete Form SP20, obtainable from the School stating the precise reason why you believe your child is eligible for consideration under Special Provisions upload it with appropriate evidence with the Transfer Application Enter criterion 2b into the free text window and explain that you have uploaded evidence 	<input type="checkbox"/>
3	A child with a sibling* ¹ currently enrolled at the School	<p>Please enter the following into the free text window on the online application.</p> <ul style="list-style-type: none"> 'This meets criterion 3' <i>followed by</i> full name and form class <p>of all siblings currently attending Limavady Grammar School,</p>	<input type="checkbox"/>
4	A child who is the eldest child* ² in the family	In the free text window, please supply details with the label 'Criterion 4.' Upload supporting information. For example, letter from Primary School Principal, Clergy, GP.	<input type="checkbox"/>
5	A child with a sibling* ¹ previously enrolled at the School	<p>Please enter the following into the into free text window on the online application</p> <ul style="list-style-type: none"> 'This meets Criterion 5' <i>followed by</i> full name and Date of Birth of sibling(s) form class (give as much detail as you can recall) years of attendance of all siblings previously enrolled at Limavady Grammar School 	<input type="checkbox"/>
6	Oldest pupils first (established by date of birth as entered on the Register of Births or the Adopted Children's Register);	Please ensure that your child's Date of Birth has been entered accurately and upload a copy of the birth certificate.	<input type="checkbox"/>

*1 Sibling – defined as 'child of the family'. This covers children fostered, adopted or half-brothers and sisters and orphaned cousins being brought up within a family.

*2 Eldest child – defined as "children who at the date of their application, are the eldest child of the family to be eligible to apply for admission to the School". This wording covers "only" children and is also intended to treat twins (or other multiples) as joint eldest.