

18 November 2011

Dear Parent/Person with parental responsibility

As a parent who has requested permission to have your child excused from lessons to attend church services, I am writing to inform you of arrangements for the Feast of the Immaculate Conception on 08 December 2011 and for Epiphany on Friday 06 January 2012.

We would encourage our pupils to attend Mass on these days before or after the school day were possible. As usual we will, however, accommodate children who, by reason of distance or travel difficulty, are unable to attend one of the Masses outside school hours. Therefore, if you wish your child to attend morning mass (10.00 am) in St Mary's please complete the reply slip below and return it to the School Office by 11.00 am on Monday 02 December 2011.

Thank you for your cooperation.

Yours sincerely

R Wilson
Principal

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Return to School Office by Monday 02 December 2011

I wish/do not wish (*delete as appropriate*) _____ (*name/s*)
in class/es _____ to be excused from school to attend morning Mass on
Thursday 08 December 2011.

I also wish/do not wish (*delete as appropriate*) my child/children to be excused from
school to attend morning Mass on Friday 06 January 2012.

Signed: _____ (Parent)